

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

AGENDA

Personnel/Policy Committee

Tuesday, April 14, 2009

5:00 p.m.

CHAIRPERSON: Jana R. Barnett, Esq.

ASSIGNED MEMBERS: Mrs. Joanne E. McCready
Mrs. Lynn T. Sakmann
Kurt Althouse, Esq.
Mr. Gregory L. Portner
Mr. John A. Larkin, Ex Officio

STAFF MEMBERS: Kathleen A. Garman, Dir. Human Resources

PLEDGE OF ALLEGIANCE TO THE FLAG

ANNOUNCEMENT OF RECORDING BY THE PUBLIC

MINUTES

Approve Committee Meeting Minutes -

- March 9, 2009 Personnel/Policy Committee Meeting

PUBLIC COMMENTS WILL BE TAKEN AT THE BEGINNING OF THE MEETING ON
AGENDA VOTING ITEMS ONLY AND ON ALL AGENDA ITEMS AT THE END OF THE
MEETING

I. Personnel Items

- a. Ratify After-School Support Program Instructors at West Reading Elementary Center -
The following instructors provided after-school instruction in reading or math, for an
amount not to exceed a combined total of 40 hours, effective February 18, 2009 through
March 12, 2009, at \$31.50/hr. Any PA Certified teacher may serve as an after-school
program instructor at \$31.50/hr.
 1. **Bridgette Rothermel** - 5th and 6th grade reading
 2. **Jill Kuhn** - 5th and 6th grade math
- b. Approve New Professional Position - Autistic Support Teacher at the JSHS, effective
for the 2009-10 school year.

*Background Information: This position is required due to the need to open a new
classroom to accommodate the students that are changing grade levels from elementary
to secondary.*

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- c. Approve/Ratify FMLA Leaves:
 - 1. Approve FMLA/Child Rearing Leave - **Jody Maryniak**, Speech and Language Pathologist, a family and medical leave of absence and child rearing leave, effective on or about September 14, 2009, returning for the 2010-11 school year.
 - 2. Ratify FMLA Leave - **Meghan Haas**, Athletic Trainer, a family and medical leave of absence, effective April 2, 2009 until approximately May 14, 2009.

- d. Approve/Ratify Unpaid Leave Requests
 - a. **Linda Long**, Part-time Teacher's Instructional Aide at WHEC, unpaid leave April 30, 2009 and May 1, 4, and 5, 2009.
 - b. **Jennifer Noll**, Full-Time Receptionist/Monitor at WHEC, unpaid leave April 14-16, 2009.
 - c. **Tetiana Sklepkovych**, Part-time Library Aide at WREC, unpaid leave March 16-18, 2009.

- e. Approve Contracted Substitute Athletic Trainer Coverage, effective April 2, 2009 until approximately May 14, 2009, for an amount not to exceed 65 hours, \$45/hr.

Background Information: Contract from Comprehensive Athletic Treatment Center for the duration of an FMLA Leave.

- f. Approve Supplemental Activity Advisor Position -National Junior Honor Society/National Honor Society Advisor, 21.5 base points, \$1,795, effective at the beginning of the 2009-10 school year.

- g. Approve Supplemental Activity Advisor Position Guide - National Junior Honor Society/National Honor Society Advisor.

- h. Approve additions to the District Volunteer list.

- i. Approve additions/deletions to the District Substitute list.

- j. Discussion on Superintendent Search.

II. Policy Items

- a. Approve Second Reading of the following revised policies/procedures:
 - 324 Personnel Files (K. Garman); 324-AR
 - 335 FMLA (K. Garman); 335-AR, 335-AR-2
 - 424 Personnel Files (K. Garman); 424-AR; 424-AR-1
 - 435 FMLA (K. Garman); 435-AR, 435-AR-2
 - 524 Personnel Files (K. Garman); 524-AR
 - 535 FMLA (K. Garman); 535-AR, 535-AR-2

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- b. Approve First Reading of the following revised policies/procedures:
 - 108 Adoption of Textbooks
 - 815 Acceptable Use of Technology Resources/Facilities and Internet
by Staff, Students, and Community Members

- c. Discussion of Policy 707 - Use of School Facilities

PUBLIC COMMENT ON AGENDA ITEMS

NEXT PERSONNEL/POLICY COMMITTEE MEETING DATE: MONDAY, MAY 11, 2009.